



## Part-time production support for CAD / Graphics

### *Your ideal career suits your lifestyle, and full-time isn't ideal*

You're flexible in your work life, stepping back after taking a break, or you've got a passion to craft the perfectly adaptable work-life situation. Still, you love to create technical documents and graphics that bring landscape planning and design projects to life.

If you're looking for a flexible schedule and part-time work solution, then **Harrington Planning + Design** is looking for you! As production support in a landscape architecture & planning firm, you will work with experienced professionals in a collaborative environment. You'll gain experience across all types of public and private sector projects, and you'll work with different team members serving as an important team player for project success.

This is a part-time position, and if this sounds like the perfect fit, we'd like to meet you.

**Requirements:** CAD, MS Office, and Adobe skills are a must. Prefer landscape planning and design experience, with Landscape Architecture or Urban Planning degree or technical certificate.

### **About Harrington Planning + Design**

Driven by a motto of "Unlimited Possibilities," our team provides site-sensitive landscape planning and design that focuses on details and the end user's experience. Since 2011, we have served public clients with pedestrian, recreation, and transportation projects, and private sector clients with resort, medical care facilities, commercial, educational campus, multi-family, and mixed-use development projects.

At HP+D, our people are inspired by a collaborative studio environment to explore new ideas and solutions. Process matters as well as the finished product, and we always remember that client service is key to every business experience. Our solutions are environmentally friendly and creative, and we're proud of the awards that demonstrate our skills and expertise. No matter the size of project, we love what we do!

**Personal traits trump talent.** You'll feel at home if the tiniest details matter, you're a stickler with time management, and your personal values and ethics overflow into your work environment (integrity and trustworthiness are required!). We're looking for team players with strong verbal and written communication skills.

**21<sup>st</sup> century work environment.** In addition to a competitive salary based on experience and talents, HP+D offers a flexible schedule and relaxed working environment, telecommuting, and a positive mentoring culture. We offer an employer paid healthcare allowance and participation in the company profit sharing program once fully vested.

**We're looking for you.** Interested? Please submit a cover letter and resume that includes your skills, talents, life-lessons, education, professional experiences, and salary requests to [business@harringtonplanningdesign.com](mailto:business@harringtonplanningdesign.com).

Harrington Planning + Design is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, status as a qualified individual with a disability, or status as a protected veteran.