

## Company Overview

ABLA is a premier regional planning & landscape architecture firm who understands that outdoor spaces are worlds unto themselves – from the elaborate infrastructure that helps communities thrive, to the dynamic ecosystem balanced in every landscape. “Inspiring spaces. Impacting lives.” is our motto and the driving force behind the authentic relationship experience our clients receive when collaborating with us. We call Arizona home but our craft takes us into six other states as well with a diverse portfolio of nationally recognized projects encompassing all aspects of entitlements, land planning, urban design, landscape architecture, and project implementation. Our services expand across both public and private sectors, ranging from small intimate urban spaces to large master-planned communities and mixed-use projects.

We are currently looking for trailblazers who want to achieve greatness through innovation and add to the diversity of our vibrant and family oriented ABLA culture. Are you ready to explore the creative inspiration and fun work environment awaiting you at our brand-new studio right off of Tempe Town Lake? We offer a flexible schedule, indoor and outdoor workspaces, multi-collaboration spaces, and a dynamic mentorship program that gives you the tools to control your journey and industry development.

At ABLA, it’s time to inspire! Please submit your resume and portfolio after reviewing the following position criteria:

### Project Manager I

ABLA is now hiring to fill a Project Manager I position. This is a full-time position and the ideal candidate should meet the following requirements:

#### Standard Requirements:

- Directs all levels of landscape architect staff positions, with the supervision of Senior Staff, on preliminary design, construction documents, specifications, and cost estimates pertaining to the development of Firm arranged projects;
  - o Directs and manages the development of documents that provide the client with an understanding of the proposed spatial arrangement, programs, functions, constraints, opportunities and overall aesthetic including: plans, analysis studies (topographic, climatic, land use, vegetation, access, etc.), establishment of character or project related imagery as a basis for design, renders (perspective, aerial, etc.), typical material palettes;

- o Directs the development of documents and permit applications required by government for planning approval;
- Utilizes accurate scaling, proportions and interpretation of layouts, sketches, redlined prints, or other drawings;
- Utilizes CAD and design software to create constructions details, design document, and constructions documents;
- Transforms initial rough designs and sketches using CAD into construction documents;
- Creates highly detailed documents (plans, sections, details, material schedules) ready for landscape construction companies (and/or quantity surveyors) to provide an initial pricing (tender) on the project;
- Determines if there are any major issues (topographic, access, services, drainage, budget) as the design evolves and other project disciplines start to investigate and design their own design with greater detail.
- Interprets and inputs the conceptual designs, sets up construction documents, and formats sheet sets in CAD to provide the framework for the construction document sets;
- Reviews and sets up drawings & designs to ensure adherence to municipality and in-house specifications & standards;
- Reviews all work for completeness and accuracy prior to submitting for review;
- Maintains project budgets and schedules based on labor and expenses utilizing Ajera accounting and project management software;
- Develops detailed proposals for the client by preparing overall project cost budget and related scope;

Special Requirements:

- c. Will work directly under multiple manager level positions and regulates self-work schedule based on deadlines provided;
- d. Displays a desire to learn and develops skills necessary to assume additional responsibilities within the office;
- e. Prepares notices and other public information;
- d. Assists with the development of public presentations collaborating in the preparation of plans, charts, and other visual aids;
- 11. Keen knowledge base of code and compliance with municipal, state, and national levels;
- 12. Bachelor's degree in Landscape Architecture preferred, or Associates or Technical College Degree in similar field of study required.
- 13. Licensure in Landscape Architecture preferred but not required; and
- 14. Six or more years of experience in landscape architecture (discretionary).

Proficiency required in the following programs:

- AutoCAD

- Adobe Creative Suite (specifically Photoshop and InDesign)
- Microsoft Office

Experience with Sketch-Up and/or Lumion a plus.

Education:

- Bachelor's degree in Landscape Architecture, Urban Planning, or another related field required.

Please provide your resume and portfolio to:  
[careers@ablastudio.com](mailto:careers@ablastudio.com)

ABLA is an equal opportunity employer.