

Company Overview:

AndersonBaron is an innovative, industry leading firm that specializes in land planning and landscape architecture. We have offices in Phoenix, Dallas, and Las Vegas and we service both the public and private sectors. Our body of work encompasses all aspects of entitlements, land planning, urban design, landscape architecture, and project implementation; from small intimate spaces, to large master-planned communities, and mixed-use projects. AndersonBaron is an established firm that has been in business over ten years, with decades of experience among our senior staff alone.

We are currently looking for an inspired, energetic, and collaborative individual with a passion for landscape architecture, planning, and urban design. We are especially interested in people who desire to be at the leading edge of the profession, creative thinkers, love to experiment & grow, possess broad cultural interests & experience, and have commitment to innovative design.

AndersonBaron is seeking to fill a Planning Manager position within our Phoenix area location. This is a mid-level position, and a great opportunity for a dedicated individual to join a creative and dynamic team. If you feel you possess the required skills and attributes to fulfill this full-time position, please submit your resume and portfolio per the instructions hereafter.

Job Description:

The ideal candidate should have excellent organization, written, verbal, and layout skills. This is a leadership position, and candidates must possess leadership capabilities with the ability to supervise and schedule other team members. This position's role involves coordination and production of planning documents and physical planning materials and other tasks as needed. Job duties include, but are not limited to, the following:

- Ability to work in an energizing environment while consistently producing collateral and support material of exceptional quality;
- Responsible for coordinating deliverables/deadlines with Clients and consultants throughout all phases of a project;
- Creation and modification of layout and graphic content to convey ideas, methodologies, and approaches;
- General Plan amendments, municipal zoning code analysis, research, and written development documentation;
- Design guidelines, land development standards, narratives, and other creative writing;
- Community and mixed-use planning including land use, zoning, physical lot layout & roadway network geometry;
- Specific site planning for various project types not limited to residential, commercial, office and recreation;
- Knowledge of grading and drainage;
- Preparation of graphics and materials using AutoCAD, SketchUp and the Adobe Suite;

Qualifications:

The following attributes are also required for the Planning Manager position:

- A minimum of five years of experience required;
- Excellent management, organization, and people skills, including the ability to work with a wide-variety of staff levels from senior executives to administrative staff;
- Ability to participate in collaborative project team environments with an eye towards deliverables and end goals;

- Capable of adhering to deadlines while working on multiple, diverse projects;
- Attention to detail and the ability to complete tasks with accuracy on a consistent basis;
- Exceptional verbal and written communication skills with solid knowledge of the written word including persuasive copy writing skills and excellent grammar skills;
- In-depth understanding of graphic development and land planning;
- Experience or understanding of graphic design for presentations and layouts; and
- Efficient, thorough, detail oriented, and dedicated to quality work.

Proficiency required in the following programs:

- AutoCAD;
- Adobe Creative Suite, specifically Photoshop and InDesign;
- Sketch-up; and
- Microsoft Office.

Education:

- Bachelor's degree in Landscape Architecture, Urban Planning, or other related field required;

HOW TO APPLY:

Please visit <http://andersonbaron.com/job-center/> for complete job description and instructions for how to apply!

Please, local applicants only and no phone calls or drop-ins for this position.